

**Get Fit Kauai**  
 Nutrition and Physical Activity Coalition of Kauai County (NPAC-Kauai)  
**School Task Force Meeting**  
 Location: Kapa`a Elementary School; Room M-8

**Tuesday, May 18, 2010**  
**3:00 – 4:30pm**

<b>Task Force Member</b>	<b>Agency</b>	<b>Phone</b>	<b>Attendance</b>
Arinaga, Kalei	Kapa`a Elementary School		absent
Ball, Tana	Yes, Inc (Youth Educational Sports)		excused
Benton, Wendy	Kapa`a Elementary School		absent
Blake, Randy	Kauai Path	635-8823	<b>present</b>
Bloom, Jennifer	D.O.E Kapa`a High School	651-3042	<b>present</b>
Bev Brody	GFK –NPAC Kauai Coordinator	212-4765	<b>present</b>
Graf, Nancy	D.O.E.		<b>present</b>
Hoesel, Missy	Kapa`a P.T.S.A. President	635-1630	<b>present</b>
Jenkins, Michelle	Kapa`a Elementary School		absent
Kauo, Maile	Kapa`a Elementary School	651-7919	<b>present</b>
Mahikoa, Celia	Agency on Transportation	651-7746	excused
MacDougall, Robert	MacDougall and Associates	635-0112	excused
Martin-Rowell, Chrys	Kapa`a Elementary School	822-0732	<b>present</b>
Roderick, Nadine	Kapa`a Elementary School		excused
Smith, Sue	DOH-SNAP ED	821-2748	<b>present</b>
Tokuda, Heidi	Kapa`a Elementary School	482-1704	<b>present</b>

**Safe Routes to School Debriefing Meeting Minutes**

Randy called the meeting to order at 3:16pm

Happy 39<sup>th</sup> Anniversary Randy and Michelle tomorrow. (May 19<sup>th</sup>)

**It was decided to officially change the name of the School Task Force to the Safe Routes to School Task Force.**

Thank you notes will be sent to:

Mayor Carvalho	Bev
Bill Arakaki	Bev
Tim Bynum	Sue
Lani Kawahara	Sue
KPD Patrol Division	Jenn
Ron Wiley	Jenn
Kauai Cycle	Missy
The New Cannery	Missy
Hawaii Stream	Maile

Dennis Fujimoto      Maile  
Thomas Noyes Chrys  
PTSA                      Chrys

Walk to School Day  
    What Worked  
Timing; 7am was a good start time  
Ratio of adults to students  
Media coverage

Suggested Improvements  
Emphasize departure time  
Wagon to pull umbrellas and backpacks (Budget item)  
Start advertising earlier – 1 month lead time  
Posters around school  
1<sup>st</sup> set of flyers to be sent home one month out  
Create 3 flyers –  
1<sup>st</sup> flyer 1 month out-  
2<sup>nd</sup> flyer 3 weeks out and a  
final reminder one week out  
Hand out flyers to parents picking up children after school for 3 weeks and 2 or 3 days before  
the event  
Have kids make posters to hang around campus  
Have bike displayed 1 month prior to event  
Have bike shown on morning announcements everyday for 2 weeks prior to event.  
Bigger table at school for refreshments  
Change location for refreshments (marquee)  
Flashlights and glow sticks for winter months  
Announce W2SD at staff meetings  
Do assessments for Koloa, Kilauea, Wilcox and Elelele in the fall

Next W2SD: Wednesday, September 29, 2010 (Initiate Walking Wednesdays)

Budget items:  
Bike  
Helmet  
Glow Sticks  
Flashlights  
Wagon/Stroller  
Pens/pencils  
Stamps  
Thank you notes  
Stationary  
Vests  
Tshirts (W2SD)  
Banner  
Headlamps

Policy Change: changes in drop off/pick policy/procedure by developing remote drop offs.  
Possible Triangle at Maililuina and Kawaihau and triangle by Mahelona. No drop off at  
school.

Next SRTS Task Force meeting: Tuesday, August 10<sup>th</sup> from 3 – 4:30pm in Heidi's Room;  
M-8. Have a great summer break!

Respectfully Submitted

Bev Brody  
5/21/10