

NEXT MEETING: TUES., FEB. 14, 2:30 – 4:00 P.M., KAPAA ELEMENTARY SCHOOL, M-8

Get Fit Kauai

Nutrition and Physical Activity Coalition of Kauai County (NPAC-Kauai)

Safe Routes To School Task Force Meeting Minutes

Location: Kapaa Elementary School, Portable M-8

January 17th, 2:30-4 pm

Total attendance: 9

Task Force Member	Agency	Attended	Excused	Absent
Blake, Randy	Kauai Path			x
Graf, Nancy	D.O.E.: Vice Chair in the interim	x		
Brody, Bev	GFK –NPAC Kauai Coordinator		x	
Hoesel, Missy	Kapa`a P.T.S.A. President	x		
Kauo, Maile	Kapa`a Elementary School	x		
Linton, Jennifer	D.O.E Kapa`a High School, Task force chair	x		
MacDougall, Robert	MacDougall and Associates			x
Martin-Rowell, Chrys	Kapa`a Elementary School	x		
Smith, Sue	Dept of Education	x		
Sugihara, Naomi	GFK – Administrative Assistant	x		
Tokuda, Heidi	Kapa`a Elementary School	x		
Additional members:				
Arinaga, Kalei	Kapa`a Elementary School	x		
Ball, Tana	Yes, Inc (Youth Educational Sports)			x
Benton, Wendy	Kapa`a Elementary School			x
Jenkins, Michelle	Kapa`a Elementary School			x
Rodrick, Nadine	Kapa`a Elementary School			x

Minutes

<i>Topic/Discussion</i>
1. <u>Call to order</u> The meeting was called to order at 2:25 p.m.
2. <u>Welcome and Introductions</u> None
3. <u>Approval of minutes -10/11/11</u> Moved by Missy, seconded by Heidi, minutes were approved.
4. Reports: a. November Walk to School Day <ul style="list-style-type: none"> • Same # of students, have been the same from the beginning of the school year, with the same students participating. • Parents feel safe that others are walking with their children on that day. • To sustain the activity, should not have sign-ins, snacks, etc. Need to be sold more to parents to encourage participation and benefits of exercise and not driving in to school to avoid traffic. • Discussion on drawings and incentives; if incentives given to class with most participation, the same classes seem to be winning (Zirker and Koo). For those students who live farther away and cannot participate, it may not be fair to them. It was suggested that for drawings/incentives, could look at giving prizes to those walking and not base it on class participation. • Discussion on increasing the number of walks in a month; if increased to twice a month, could look at one organized walk and one just a walk with no sign-ups, etc. Comments expressed include: incentives don't have to be given every time; could look at putting their name into a drawing for a

bike or giveaway at the end of the year, so there would not be a need to keep track of sign-ups, etc.; there would just need to be assurance that there are enough parents each time to man the route, especially at the busy areas.

- Suggestion for future walks: March – May, no sign-ups or incentives. If students walk, they get their name put into a drawing. Jenn mentioned that Kilauea handed out tickets as students were walking by, they put their names on the tickets for a drawing. She also mentioned that Deputy Police Chief Contrades wants to donate a bike for Kapaa’s Walk To School.
- Decision made: March – May, have tickets given to students, they need to put their name, grade, teacher’s name on the ticket. They give the tickets to their teacher; teacher puts the collected tickets into the drawing box. Tickets will be given to those walking to school and walking on the school grounds.
- Feb., March, April, May – Jenn to make a flier, give to Heidi. Have drivers available and tickets.
- For Feb., will give tickets for drawings for pizza parties. Starting March, will do tickets for the drawings for the bike at the end of the year.

Action Items/Decisions/Follow-up/Deadline

- Jenn to get fliers to Heidi.
- Jenn to get tickets.

b. Next Walk to School Day 1/25/12:

- Fliers done, Jenn to contact Esaki’s. Still doing names/lists for January’s walk. Laipo and Kahana streets are the busy areas.
- Sign-up deadline will be 1/20.

Action Items/Decisions/Follow-up/Deadline

- Jenn to contact Esaki’s.

5. Other taskforce updates:

Jenn gave brief updates about the other GFK Task Forces:

- Built Environment: Members continue to work on Complete Streets implementation, media and outreach plan being done to include community meetings to increase awareness. Complete Streets resolution was passed last year. Public Works is reviewing and editing roadway standards to make them more complete, Planning Dept. is going through zoning standards and ordinances to make changes. The work of the Built Environment Task Force impacts on creating safe routes to school.
- Worksite Wellness: evaluating where they are at with their plans and what they want to do this year.
- Access to Healthy Foods: Farm to Preschool program is in the first 6 months of its pilot and is working on budget, curriculum implementation and media, with plans to have children hosting gardening and nutrition shows. EBT program is doing for 2 for 1 coupons and working with the Farmer’s Markets to purchase produce. Kauai Grown is working on signage to be placed at pre-identified local markets.

6. New Business

Jenn asked members for comments/discussion for the GFK sustainability plan:

What are we doing that we should keep doing?

- Need to keep having W2School days. Definitely at Kapaa could do twice a month.
- Missy shared that it is really hard to have it on PTSA meeting days. Jenn mentioned that for next year could change the day of the event.
- Question raised if it would change things without the incentives? Discussion included: students like the walk to school days, onne drawing at the end of the year is more manageable. Could also do gift certificates for second place winners.
- The Task Force should keep on meeting. It was expressed that it’s important to get on Bev’s calendar

because she's interfacing with others and needs to be at the Task Force meetings. Discussion on the County-wide Task Force and its role; Jenn explained that it was created to have representatives from each school to work with Public Works (PW) and the other departments who participate, ie. Police Dept. Should have someone from the Kapaa TF at that meeting to ask questions of PW and share concerns. Request was made if members can give Jenn feedback prior to the meeting to share with the other participants.

- Jenn reported that there were infrastructure changes planned for Kapaa, a consultant (Michael Moule) came in Oct. and gave recommendations/changes for improvements to the Kawaihau area. Plans are being worked on at PW.
- For grants/funding, Jenn mentioned that there are SRTS monies. There is \$1 mil. left, original amount was \$5.8 mil. Jenn indicated that the plans are ready, and when there is an application process, Kauai is going to apply for it.
- Discussion followed with questions from members about funding for SRTS. TF is the catalyst for infrastructure changes. When we lost Randy's participation, we lost information about funding. Now members have to ask Jenn questions about changes, and it's up to Jenn to follow-up and ask Randy and Bev questions to keep the discussion going. It was expressed that Jenn should be open to it since she is in a paid position, while the other members are volunteers.
- Since responses were not clear to members, it was requested that Bev be present at a future meeting to assist with communication and get information/response about funding and other SRTS matters.
- Discussion followed; Jenn shared that we need the Kapaa TF to get info about students and share feedback.

What should we stop doing?

- Details (sign-ups, snacks, etc.) and incentives with W2School.

Are there things we should be doing that we are not?

- Jenn needs to communicate more on the Kapaa Task Force's behalf at the County-wide Task Force, and TF members need to communicate more about concerns.

Workplan/Budget for next year

- Jenn shared the best case and worst case scenario. Best case scenario is that there are plans to give \$1,000 to each participating school. The school needs to make a plan on how they will incorporate the 5 e's for SRTS (evaluation, education, engineering, enforcement, and encouragement). Jenn pointed out that it is easy for Kapaa since it's already being done. Could possibly have some incentives in the plan. Worst case scenario - \$100/school.
- The workplan and budget needs to be submitted to Bev by March, with final budget by June/July. SRTS with CPPW grant is ending in March. Per Deb Hubsmith, who is with the National SRTS Partnership, there should be a budget to keep program going beyond CPPW funding. It was expressed that the County team needs to be looking at funding.
- Jenn's position is funded by CPPW until March, she is also funded by GFK until June.
- Question asked about the other participating schools; Jenn mentioned that besides Kapaa, Kilauea and Kalaheo have participated, and hopefully Koloa in the future once infrastructure changes are completed. St. Catherine's School is participating but hasn't been included in the reports since they are not part of the DOE.
- Other schools have 1 or 2 people volunteering to organize their Walk2School days.
- Jenn shared that the next County team meeting is on Thurs., 1/26 at the Piikoi Bldg. Conference Rm. A, 3:00 p.m. Request made to Jenn that they want updates on road plans, traffic issues and want to see the plans.
- Sue suggested having more publicity about SRTS activities and the work being done. It was pointed out that Dennis Fujimoto put an article publicizing the County TF and included information about the

discussion at the meeting. Caution was expressed about publicizing PW plans if work/progress is not done in a timely manner.

7. Announcements

None

8. Date, time and place of next meeting

Tues., Feb. 14th, 2:30 p.m., Kapaa Elementary School, Portable M-8

9. Adjourned

The meeting was adjourned at 3:45 p.m.

Recorded by: Naomi Sugihara, 1/17/2012